



**QUEEN BOUDICA**  
PRIMARY SCHOOL

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## PRIVACY NOTICE – DATA PROTECTION ACT 1998

We, Queen Boudica Primary School, are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information, personal characteristics such as ethnic group, special educational needs and any relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our policies allow it. We are required by law to pass some of your information to the Local Authority (LA), and the Department for Education (DfE).

If you want to see a copy of the information we hold and share about you, then please contact the school office.

If you require more information about how the LA and/or DfE store and use this data please go to the following website:

<http://www.essex.gov.uk/> and follow the links to Education and Schools /Schools / Delivering education in Essex/Privacy policies for pupil data.

If you are unable to access this website, paper copies of this information can be obtained from the school.



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