

GOVERNOR EXPENSES /
ALLOWANCES POLICY

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GOVERNOR EXPENSES / ALLOWANCES

QUEEN BOUDICA COMMUNITY PRIMARY SCHOOL

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REVIEWED & APPROVED BY:

Resources Committee
(December 2017)

ISSUE AND REVISION RECORD

<u>Date</u>	<u>Issue No.</u>	<u>Details</u>	<u>Review Date</u>
November 2014	01	Original	November 2017
November 2017	02	No changes	November 2020

Payment of Governors' Expenses Policy

This is a statutory policy (unless the governing body has elected not to pay expenses).

Purpose

The Governing Body plays a key role in the leadership and management of the school. The school values governors' contribution and the fact that they give their time voluntarily. Individual governors should not be deterred from playing their full part because of incidental costs.

Equality Impact

The school's general duty on equality (see related policies) helps to ensure that financial constraints do not prevent eligible individuals from becoming governors.

Role and Responsibilities of Governors

The Education (Governors' Allowances) Regulations 2003 allow maintained schools to extend their schemes for paying governors' expenses from the school's delegated budget.

It has been agreed that a claim for reimbursement may be made for the following:

- childcare or babysitting (other than done by a resident and responsible person at the home address) at a rate of **£10** per hour
- care arrangements for a dependent (as above) at a rate of up to **£10** per hour
- car travel at **40p** per mile for mandatory governor business / training, other than attendance at Full Governing Body Meetings, committee meetings and for monitoring visits
- other travel (receipts to be produced)

Claims should be submitted to the Chair of the Resources Committee who will check and authorise claims for £50 or less. Claims for more than £50 will be checked by the Chair of Governors and authorised for payment by the Headteacher.

Arrangements for Monitoring and Evaluation

The Governing Body will monitor and evaluate the impact of the policy with reference to the attendance records of governors at meetings and to the total sum paid out.