

**Queen Boudica Primary School**  
**SEND Information Report**

<p>1.</p>	<p><b><u>School Ethos for SEND.</u></b></p> <ul style="list-style-type: none"> <li>• Our School is inclusive and aims to meet the needs of every pupil. We recognise the importance of quality teaching and that some pupils will, at some stage, require a more personalized approach to enable them to meet their potential. We want our school to be a safe, secure and happy environment where children feel valued and are able to access a balanced, relevant and stimulating curriculum.</li> </ul> <p>We value our relationship with other local schools and work together to provide the best possible outcomes for the children and young people in that partnership. We will work within the requirements of the latest SEN Code of Practice.</p> <p><b><u>How parents/carers can find out about our ethos.</u></b></p> <ul style="list-style-type: none"> <li>• Visit our school</li> <li>• Meet our SENCO</li> <li>• Look at our website</li> <li>• Read our Prospectus</li> <li>• Read our policy documents and other important documents (on our website).</li> </ul>
<p>2.</p>	<p><b><u>Partnership Ethos with the school</u></b></p> <p>We believe that home and school should work together in partnership to provide the best possible outcomes for each child. Parents and carers are encouraged to take an active involvement in school life; for example, supporting home learning, attending meetings and helping out with events and activities. We ask parents and carers to share relevant information from home with us and we aim to provide information about each child that is helpful and clear. This will include regular progress reports, access to support from other professionals e.g. School Nurse, Family Support Workers and information relating to individual plans.</p> <p><b><u>How parents and carers can find out about our partnerships.</u></b></p> <ul style="list-style-type: none"> <li>• Visit our school</li> <li>• Talk to or SENCO</li> <li>• Signposting to additional services e.g. SENCAN, EWMHS,</li> </ul>

Educational Psychologist, Specialist Teacher Team, RELATE, Health.

3.

**Arrangements for consulting with children and young people with SEN.**

Where appropriate, we will work with all children to discuss their learning and individual needs. We include them in conversations about their progress, welfare and achievements. We aim to include children with SEN in all areas of school life and listen to their views. We want all of our children, including those with SEN, to feel confident and to have high expectations of themselves so that they can achieve.

**How can parents and carers find out about our arrangements for consulting with children.**

- Speak to the SENCO
- Participate in consultations and review meetings.

4.

**Arrangements for responding to complaints from parents of pupils with SEN concerning the provision made at the school.**

We encourage parents to raise any questions or concerns with us at an early stage, in order that issues can be resolved quickly and informally. We will look to achieve mutual understanding and agreement about all matters relating to an individual pupil.

Should a parent feel that a significant concern has not been sufficiently resolved, they should address the matter in writing to the Head Teacher in the first instance. The school will then follow the Complaints Procedure where necessary.

**How parents can find out how we respond to complaints.**

- Look at our Complaints Procedure on the school website (a copy can be requested from the school office).

5.

**Where can parents access the Local Offer?**

This information will come from the Local Authority but it will be available on-line.

Contact SENCAN at Goodman House, Harlow.

01279 404502. ECC Website [www.essexlocaloffer.org.uk](http://www.essexlocaloffer.org.uk)

6.

**Identification and Early Intervention.**

We aim to identify children with SEN using a graduated approach. This will be done using a range of assessments and observations and gathering evidence from teachers, parents, SENCO, support staff and

other relevant professionals. Where a pupil is identified as having additional needs or is attaining significantly below age appropriate expectations then further support will be put in place and recorded on an individual plan. The plan will be monitored and reviewed on a regular basis, involving parents and children.

The school offers a range of additional interventions to support SEN children's learning and development. This could be done through focused group work, specific programs, one to one support or therapeutic support. Other professionals may be involved where appropriate.

How can parents find out how we identify, assess and make provision for children with SEN?

- Speak to your child's class teacher
- Speak to SENCO
- Attend consultations and review meetings
- Refer to individual plans and arrangements

7.

**Kinds of SEN provision made in the school.**

There is a range of services available to support children with SEN. The school SENCO is experienced and knowledgeable. Teachers and support staff contribute significantly to meeting the needs and raising achievement. The school provides relevant training to staff to ensure current needs are met.

Through our partnership with other local schools (through the Child First Charitable Trust) we are able to provide additional provision and training in:

- Speech and Language Therapy
- Parent Support
- Educational Psychologist
- Therapeutic services eg RELATE

We ensure we have appropriate resources in school to support learning for children with SEN.

How can parents/carers find out about our SEN provision.

- Speak to your child's SENCO
- Speak to your child's teacher
- Look at the Child First Charitable Trust website
- Contact National Parent Partnership Network 01245 436036

8.

**Expertise of staff and how specialist expertise will be secured:**

All teaching and support staff are responsible for all children in their care, including those with SEN. They are responsible for ensuring the needs of each child are met (education, health and social) and ongoing staff training and development is planned to meet this requirement.

Where a child has a specific need, relevant training and support will be assessed through:

- Child First Charitable Trust (eg speech and language therapist)
- Specialist Teacher Team

- Health and Medical Agencies eg
- School Nurses
- EWMHS
- Charities and voluntary organisations

Additional support for children is timetabled by the school as is deemed appropriate, to meet the needs of each individual child.

How can parents find out about the expertise of staff and how specialist expertise will be secured.

- Speak to SENCO Cathy Tatum
- Speak to your child's teacher

9.

**Schools policies for making provision for pupils with SEN, including effectiveness, assessment and reviewing progress adaptations to curriculum, additional support and wider support.**

The progress of all children, including those with SEN, is monitored and assessed regularly (at least termly) by class teachers and senior managers. If the school has concerns about the progress of individual pupils, further assessments will be carried out to identify what the barriers are and what could be done to overcome them. Pupils and parents/carers will be consulted where appropriate.

Adjustments to the type of support/level and/or the curriculum will be made where necessary. Any adjustments will be recorded, monitored and evaluated in consultation with pupils and parents/carers. This consultation may involve other professionals or agencies.

How can parents find out about the schools policies for making provision for pupils with SEN, including effectiveness, assessment and reviewing progress, adaptations to curriculum, additional support and wider supports.

- Speak to your child's class teacher, either informally or through structured conversations (eg parent consultations, review meetings)
- Read your child's end of year report
- Read the school's latest Ofsted report.

10.

**How equipment and facilities to support children and young people with SEN will be secured.**

The school makes every effort to ensure all children have full access to the curriculum and, where possible, specific equipment and facilities are provided. These resources can be secured through:

- Specialist Teacher Team
- External advisors and professionals
- The school itself

<p>11.</p> <p>12.</p> <p>13.</p>	<p><u>How can parents find out about equipment and facilities to support children and young people with SEN.</u></p> <ul style="list-style-type: none"> <li>• Visit the school to view directly the equipment and facilities available to children, including those with SEN.</li> <li>• See the schools Accessibility Plan</li> </ul> <p><b><u>How the governing body involves health and social care bodies, L.A. support services and other bodies in meeting the needs of children with SEN.</u></b></p> <p>The governing body’s policies in regards SEN safeguarding equality and welfare make explicit the duty fo the school to make referrals or seek advice/support form the local authority and other outside bodies to meet the needs of children with SEN.</p> <p><u>How do parents find out about how the governing body involves health and social care bodies, L.A. support services and other bodies in meeting the needs of children with SEN.</u></p> <ul style="list-style-type: none"> <li>• Read schools policies on the school website</li> <li>• Read the Local Authority’s Local Offer</li> </ul> <p><b><u>Contact details of support services for parents/carers of pupils with SEN, including those for arrangements in accordance with Clause 32.</u></b></p> <p>The Local Authority publishes its own Local Offer which contains contact details relating to support services available to parents and carers of pupils with SEN in Essex. (link to LA local offer here).</p> <p>Examples of support services which can be accessed by parents/carers of pupils with SEN include:</p> <ul style="list-style-type: none"> <li>• Information, Advice and support Service Network <a href="http://www.iassnetwork.org.uk">www.iassnetwork.org.uk</a></li> <li>• Families In Focus <a href="http://www.familiesinfocusessex.org.uk">www.familiesinfocusessex.org.uk</a></li> <li>• National Children’s Bureau <a href="http://www.ncb.org.uk">www.ncb.org.uk</a></li> </ul> <p><b><u>School arrangements for signposting pupils transferring between stages of education and preparing for independent living.</u></b></p> <p>The school will liaise with a range of agencies and professionals during transition periods:</p> <ul style="list-style-type: none"> <li>• ‘Receiving’ schools (new school that pupil is moving to)</li> <li>• Children’s Social Care (where appropriate)</li> <li>• Specialist Teachers</li> </ul>
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	<p>The school will directly involve the pupil and parents/carers in such arrangements. This will usually involve structured visits/meetings, induction days, meetings with relevant staff (e.g. SENCO) and any necessary adjustments to the EHP.</p> <p><u>How do parents find out about school arrangements for supporting pupils transferring between stages of education and preparing for independent living.</u></p> <ul style="list-style-type: none"><li>• Speak to SENCO's from current school and 'receiving' school</li><li>• Attend transition meetings and meet with relevant professionals</li><li>• Visit 'receiving' school</li><li>• Be involved in review and adjustments of EHP.</li></ul>
	<p>School Senco Contact Details</p> <p>Mrs Cathy Tatum Tel 01206 844654 Email <a href="mailto:cathytatum@qbps.essex.sch.uk">cathytatum@qbps.essex.sch.uk</a></p> <p>Working days Monday – Thursday</p>